



Troop 272 – Webmaster

General Information

Type: Appointed by the Senior Patrol Leader with guidance of the Scoutmaster

Term: 6 Months

Reports to: Assistant Senior Patrol Leader

Description: The Webmaster is elected by the troop boy membership. The Webmaster maintains the troop website and email list system.

Comments: The troop website contains information of current and historical value as well as important troop trip and event materials. The webmaster will work with the Scribe, Quartermaster, Historian, ASPL and PLC to assist in running the troop.

Qualifications

Age: none

Rank: none

Experience: none

Attendance: 50% or better over the past 6 months

Performance Requirements:

Training: You must attend the troop Junior Leader Training or better training even if you have attended in the past.

Effort: You are expected to give this your best effort in this position.

Attendance: You are expected to attend 70% or greater of all troop meetings, Junior Leaders' Council meetings when invited, troop outings and service projects. If your attendance is low, or if three (3) unexcused absences in a row transpire, you can be removed from office. Since information transfer is typically required to be quick this position requires effective responsiveness. Weekly and potentially daily changes may need to be processed in this position.

General leadership Responsibilities

Uniform: Set the example by wearing your uniform correctly. This means that you will wear all of the parts of the troop uniform, shirt tails tucked in, with all required badges in the correct locations.

Behavior: Set the example by being an active Scout and live the Scout Oath and Law as an example to others in everyday life. Show Scout spirit in everything you say and do. Obey and live the outdoor code.

Attendance: Be punctual for meetings and activities. You must (call) notify the ASPL if you will be unable to attend a meeting or activity. You must ensure if you cannot make a meeting that another Scout will be attending and cover your position in your absence.

Specific Leadership Responsibilities

- Assist the Adult Webmaster and Scoutmaster to ensure the website projects a positive image of the Troop and Boy Scouting.
- Check the Comments/Suggestions section of the webpage and communicate all entries to the Adult Webmaster, Scoutmaster, and PLC.
- Attend PLC meetings.
- Work with the Scribe and Historian to arrange for uploading event photographs to the website.
- Make announcements at Troop Circle regarding new materials posted to the site.
- Arrange for and assist with Website training.
- Set a good example.
- Enthusiastically wear the Scout Uniform correctly.
- Live by the Scout Oath and Law.
- Show Scout spirit.